



Staff Senate

Regular Monthly Meeting Minutes
Wednesday, March 16, 2021, 3:00 pm
Board of Regents Conference Room

**Please note the change in date of the standing meeting suggested by the Staff Senate.*

I. Call to Order

- A. President Geraldine Rodgers called to order the regular meeting of the Staff Senate at 3:04 pm on March 16, 2022.

II. Roll Call

A. Members Present:

1. Geraldine Rodgers, President
2. Malyssa Castro, Secretary
3. Kyanna Tenorio, Treasurer
4. Ryan Calvo
5. Helen Camacho
6. Daisie Camacho-Renguul
7. Roxanne Torres
8. Polly Omechelang
9. Roman Tudela, Ex-Officio for HR

B. Guests Present:

1. Mercilynn Palec

C. Members Absent:

1. Robbie Suzuki Jr.

III. Public Comment:

- A. Congratulations to all NMC employees on the reaffirmation of eight years.

IV. Old Business:

- A. Review and Adoption of Minutes from February 26, 2022
 1. Minutes tabled until April meeting.
- B. Review and Adoption of Agenda for March 16, 2022
 1. Moved by Daisie Camacho-Renguul and seconded by Helen Camacho
 2. The agenda was adopted unanimously.
- C. Updates
 1. Budget FY 20-21: (Kyanna Tenorio)
 - a) Current budget: \$712.50



- b) Staff Senator stipends (\$900.00) came out since the last meeting.
 - c) 3rd quarter budget out in April: \$1,406.25
2. PROAC (Daisie Camacho-Renguul)
- a) Two workshops conducted for academic and non-academic employees to test tool to evaluate programs
 - b) Next meeting on March 23, 2022 is canceled until April.
 - c) Suggested by Daisie for governance bodies to do program review as was done in the past. Geri will bring up suggestions to the OIE director.
3. College Council (Malyssa Castro and Ryan Calvo)
- a) No meeting in the last 4 weeks
 - b) Next meeting on Friday, March 18, 2022 at 10:30 AM will have updates from Vilma regarding the new committee.
 - c) Presentation in two weeks regarding organizational chart.
4. Policy Committee: Staff of the Quarter (Ryan Calvo and Roxanne Torres)
- a) Staff email listing has been updated.
 - b) Next week, March 21-25, is the nomination period for Staff of the 3rd Quarter.
 - c) Maly will send out email for nominations on Monday and Wednesday next week.
 - d) March 28-April 1 is the voting period. We will announce the winner in the first week of April.
 - e) No funding for upcoming Coffee Connection to be used for Staff Retreat. Suggested by Geri to ask departments to potluck for upcoming Coffee Connection.
 - f) Motion to have an April Coffee Connection pending the approval to use Mango Terrace.
 - (1) Moved by Polly Omechelang and seconded by Roxanne Torres.
 - (2) Motion was approved unanimously.
 - (3) Geri will contact Barnaby about Mango Terrace.
 - g) Staff of the 2nd Quarter takes place during the gap month, July, between current senators terms expiration and new senators starting.
 - (1) Brought up by Geri if we should accelerate 2nd Quarter SOTQ to do it early.
 - (2) Suggested by Daisie to keep the schedule. Roman offered HR to assist with continuing SOTQ during gap month.



- (3) Helen recommended to find staff interested in being nominated for Staff Senate
5. Executive Committee: (Geri Rodgers)
 - a) Accreditation Party (Roman Tudela)
 - (1) Celebrate accreditation for 8 years.
 - (2) Advise employees to be free on March 23, 2022 after hours.
 - (3) Working to secure a venue. Possibly PIC.
6. Health Squad (Malyssa Castro)
 - a) Enrollment key for Moodle: healthyproa
 - b) Upload one photo for each of the 5 health and be entered to win a raffle prize staycation at Kensington.
7. Post-Spring 2022 Assembly Feedback (Roxanne Torres)
 - a) Feedback shows appreciation for Staff Senate events. Feedback results have been shared with all senators.
 - b) Fall assembly will be planned by the next batch. Feedback will be shared with new senators.
 - c) Staff members really enjoyed the department spotlight and Quizizz.

V. New Business

A. Staff Retreat

1. Dr. G has approved the May 27, 2022 date.
2. Maly suggested UCEDD connecting us with OVR and NMPASI to facilitate inclusive team building activities that are fun.
3. Roxanne suggested having a short PD in the morning at PIC and then passport style system to try outdoor activities in the afternoon.
4. Budget for Staff Retreat: \$2475
5. Roman recommended finding out if HEERF funds can support a portion of the Staff Retreat.
6. Motion to have Staff Retreat at PIC with the recommendations by Roxanne to have PD in the morning and outdoor activities in the afternoon
 - a) Motion by Kyanna Tenorio and seconded by Ryan Calvo.
 - b) Motion was carried unanimously.
7. Staff Retreat will not include faculty or leadership.
8. Ryan suggested having a name contest to determine the name of the Staff Retreat.
 - a) Motion by Kyanna Tenorio and seconded by Malyssa Castro.
 - b) Motion was carried unanimously.



VI. Announcements

- A. Monthly Meeting: Next meeting will be on Wednesday, April 20, 2022 at 3:00 pm.
- B. Public Service Recognition Week in May (Roman Tudela)
 - 1. HR joined the initial meeting for Public Service Recognition Week on Tuesday, March 15, 2022 being administered by OPM.
 - 2. NMC will be submitting the names of the Employee of the Year, Staff of the Year etc. to be included with other government employees to be recognized.
- C. HR submitted the Prevailing Wage survey, which is an annual survey conducted by the Department of Commerce to collect data and develop a benchmark of various jobs and their current salaries, so that agencies can update their salary scales, if needed, and develop new compensation tools.

VII. Adjournment

- A. Motion to adjourn by Ryan Calvo and seconded by Roxanna Torres.
- B. Meeting adjourned at 3:59 pm by Geraldine Rodgers.

Minutes prepared by Malysa Castro, Staff Senate Secretary